



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 17
AGENDA DATE: Thu 11/04/2004
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SUBJECT: Authorize negotiation and execution of a 10-month Interlocal Agreement with TRAVIS COUNTY, for weatherization services for the economically disadvantaged in an amount not to exceed \$260,000, with the two 12-month extension options, in an amount not to exceed \$260,000 per extension option, for a total contract amount not to exceed \$780,000.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$260,000 is available in the Fiscal Year 2004-2005 Approved Operating Budget of Austin Energy, Conservation and Rebates and Incentives Fund. Funding for extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing **DIRECTOR'S**
DEPARTMENT:for Austin Energy; **AUTHORIZATION:** Vickie Schubert

FOR MORE INFORMATION CONTACT: Sandy Calles, Buyer II/(512) 322-6487

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: N/A

MBE / WBE: N/A

This agreement will provide services to weatherize approximately 173 single-family homes, manufactured homes, and duplexes each year. The average cost of \$1,500 per home includes labor, weatherization and repairs. Travis County also provides administrative and technical staff resources with this agreement. City and County staffs jointly develop a scope of work for each home to be served. The City provides client eligibility verification and inspection of work performed by Travis County crews.

Austin Energy has contracted with the Travis County Department of Human Services for more than ten years to provide weatherization services to low-income customers of the City's Electric Utility. Elderly and handicapped clients are eligible at 80% of median family income, and other low-income families at 50% of median family income, according to current Housing and Urban Development guidelines for Austin.

Travis County provides consistently high quality job performance and customer relations, thus minimizing the City's administrative time for inspections and complaints. The agreement complements the City's weatherization contracts with private firms.

This contract satisfies the competitive bidding requirements, as outlined in the Interlocal Cooperation Act, Texas Government Code Section 791.